



MINUTES FOR THE AUK BOARD MEETING  
HELD AT THE IBIS HOTEL, BIRMINGHAM  
on 11 October 2017 STARTING AT 09:00.

**PRESENT:**

Chris Crossland (“CC”) (Chairman)  
Mike Wigley (“MW”)  
Martin Foley (“MF”)  
John Sabine (“JS”)  
Graeme Provan (“GP”)  
Peter Lewis (“PL”)

**IN ATTENDANCE:**

Miranda Smith (“MS”) (in part)

**APOLOGIES**

Paul Salmons (“PS”)  
Ged Lennox (“GL”)  
John Ward (“JW”)  
Dave Minter (“DM”)

**1. Opening**

The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, the Chairman declared the meeting open.

In his opening statement the Chairman reflected on the riders who had been injured during the recent Flatlands event. He also highlighted the recent successful running of LEL and congratulated the organising team.

**2. Declarations of interest**

None.

**3. Minutes of previous meetings**

Board Meeting – 12 July 2017

Approved

## 4. Matters arising from minutes of previous meetings

### 4.1 Brevet Card Income Query

This issue is still open.

**Action Point:** CC and PL to liaise with Nigel Armstrong to investigate further and report back.

### 4.2 Anti-Doping Policy

After discussion, it was resolved to approve the draft policy. The Chairman noted that doubts about this policy had been expressed at earlier meetings but he was certain that, given the number of those in favour, it would have been approved, no matter how many directors had been in attendance.

### 4.3 Reunion 2017

GP updated the meeting on the arrangements for this year's Reunion.

In light of the issues with the change of date this year, it was agreed that a date be set for next year's Reunion as soon as possible. It was agreed that the 2018 Reunion will take place at a venue to be arranged in central Scotland during the weekend of the 16-18 November.

The date for the 2018 Reunion will be announced at this year's Reunion and publicised immediately afterwards.

**Action Point:** MF to liaise with Reunion delegates to assist with venue.

CC has arranged speakers and topics for the forum at the Reunion (to be discussed further later in the agenda).

**Action Point:** GP to ask members to submit questions or possible AGM resolutions for consideration at the Reunion forum.

### 4.4 Affiliations

GP reported that it had taken some time to establish which district AUK should join. He was now in contact with the London East and the application should be submitted very shortly.

CC has spoken to Francis Cooke about how to integrate UAF brevets into the Events procedures. It is apparently easy enough to map UAF to BRM so that any event marked as UAF is treated as BRM, and while that is not perfect, it would be a start.

An addition to the Appendices to the Regulations would be needed to effect this:

" Appendix 7.3.1(j) Brevet UAF events, ridden in groups under the control of a captain, are validated by and run in the UK under the regulations of Union des Audax Francais (Note: see [www.http://www.audax-uaf.com](http://www.audax-uaf.com))

This was accepted.

#### 4.5 NGB Status

MF reported that the next step was to approve various policies and it was noted that this was an agenda item for later in the meeting.

Concern was expressed about the apparent lack of diversity on the current board and it was agreed that steps should be taken to encourage applications from as diverse a pool of candidates as possible for current and future vacancies.

#### 4.6 Registered Office

GP reported that he had not yet changed the Registered Office as he wanted to allow for sufficient notice to be given but that it would happen shortly.

## 5. Business

### 5.1 AGM

GP referred to his AGM action plan.

The draft AGM notice was approved subject to adding the position of Calendar Events Secretary for nomination and the deletion of the IT Director nomination.

It was agreed that the annual report should be prepared before the end of the year and that therefore directors should have submitted their reports by the 15<sup>th</sup> of December.

Electoral Reform Services will be appointed as to provide the online voting services for the AGM.

### 5.2 Board Awards

Organiser's Trophy – Aidan Hedley

Helpers' Trophy – LEL Volunteers

Norman Booth Cup – Mike Wigley

Paul Castle Cups:-

Male – Daniel Holmes

Female: Kajsa Tylen

GP reported that Mike Lane had been working extremely hard on arranging for the memento trophies to be ready in time for the Reunion and the Board thanked Mike for his hard work. Following a query on cost from Mike, it was resolved that he should be authorised to provide awards of a similar quality to last year's awards. It was noted that AUK was no longer bearing the cost of insuring, storing and transporting the original trophies.

### 5.3 LEL

CC noted that Daniel Webb had been invited to attend the meeting but had been unable to do so as he was on annual leave. He would be invited to attend a future meeting to provide feedback on the event.

MF reported that LEL had gone well. MF and CC had attended the post-event debrief and it appeared that the main issues had arisen from external suppliers rather than through any failings on the part of LEL. As ever, there were points that had been noted for improvement in 2021.

MF highlighted the huge contributions made by the core LEL team of Daniel Webb, Phil Whitehurst and Roger Cortis. The Board expressed its thanks to those three as well as the controllers and volunteers who had all done so much to make LEL a success.

CC reported that an issue had arisen in respect of the ride validations. The LRM President had suggested that further additional time should be allowed for the overdistance. It was agreed that AUK's position was that ride would be validated on the basis of 100 hour entries and 117 hours and 5 minutes entries. AUK will pass on any necessary information to LRM and leave it to LRM to proceed as it sees fit.

### 5.4 Policies

GP tabled the draft policies and it was resolved to approve these.

**Action Point:** GP to publish the policies on Aukweb.

### 5.5 Management Accounts

It was agreed to defer this to FD's report.

### 5.6 Returning Officer

It was resolved to appoint MW as the Returning Officer for the forthcoming AGM.

## 5.7 IT Report

MS joined the meeting.

Following further consultation with the developers, it had been agreed that rather than migrate to the new site in one go, this would now happen in phases.

A new front end would be used over the existing database to preserve the data at first.

MS gave the board a presentation on the look and feel of the new front end of the website. The developer had recommended using a specific template, and Miranda explained how this would be used.

The meeting then considered RJ's report.

RJ had asked for board approval and release of funds for the budget for Phase 1 of the systems upgrade.

CC provided some further detail on the process that had led to the appointment of the preferred supplier.

It was recognised that this was a huge commitment for AUK and that the Board had a duty to act with reasonable care, skill and diligence in all such matters.

Following full and careful consideration of the matter, it was resolved to approve the release of £50,000 for Phase 1, to be paid in phased amounts as required.

## 6. Reports

### 6.1 Chair

CC referred to the various reports that he had tabled at the meeting.

It was agreed to add an appendix to the Regulations to enable the provision of 600km Super Randonnee Permanent events:

"Appendix 7.3.1(i) Super Randonnee Permanent Events are mountainous Permanents of 600km., with over 10,000 metres of elevation gain, under the regulations of Audax Club Parisien

(Note: see <http://www.audax-club-parisien.com/EN/421> - General Super Randonnée.html)"

CC noted that this addition to the appendices, along with the one about Brevet UAF events would be subject to ratification at the next AGM.

Following discussion about whether there was a need to continue to advertise the IT Director position, and considering the current stage of development of the IT Refresh project, it was agreed that the Chair should discuss the matter with the IT Manager and report back.

## 6.2 General Secretary

GP referred to his report.

## 6.3 Finance Director

CC referred members to the report.

The Board carefully considered the management accounts. It was noted that there was a typo and that turnover should be £137,192.

## 6.4 Calendar Events Secretary

MF tabled his report.

## 6.5 Permanent Events Secretary

JW was not present.

## 6.6 Events Services

PL referred to his report.

**Action Point:** PL to liaise with GL about a brevet card re-design.

**Action Point:** CC to ask GL about the Brevet 250 badge

**Action Point:** PL to write to organisers asking them to submit a GPX track for calculation of AAA for events in time for next season.

## 6.7 Membership

MW referred to his report.

MW reported that membership had reached another record high of 7556.

6.8 Communications

GL's report was tabled.

7. Meeting Dates

Telecon: 8pm 12<sup>th</sup> December  
10 January 2018  
11 April 2018  
11 July 2018  
10 October 2018

8. Any other business

**Distance to Route Integrity**

MF explained that currently some latitude was allowed to calendar organisers for nominal distances but that this was not the case for DIYs and Perms.

It was resolved that AUK's policy should be that the planned routes for all events should be at least the nominal length unless there were exceptional circumstances.

9. Closure

There being no further business the Chairman declared the meeting closed at 2.30pm.

.....  
Chair

..... 2017

## Addendum – Strategy Meeting

### Volunteering

MF gave a presentation on future volunteering strategies.

He believes that AUK faces particular challenges due to the geographical spread of individual events – finding volunteers so far from the home base of the event is difficult.

MF believes the internet may provide a solution and proposes an AUK volunteering website. MF had worked up a sample site which allowed organisers to look for prospective volunteers on a geographical basis.

After some discussion, it was agreed that MF should continue to develop the idea.

### Reunion Forum

Topics:

New Articles (GP)

Arrivee (GL)

Systems Upgrade/website (MS)

Volunteering (MF)

AUK Awards/Championships (Andy Clarkson)

3 new appendices and 3 new regulations (all)

### New Articles of Association

GP gave a short presentation on the draft.

Points:

- Chairman's vote – agreed to leave as per current situation i.e. no vote unless deadlocked.
- Use of model articles – possibly include with articles
- Moving certain parts into Regulations – agreed better left in Articles
- Restrict to two non-execs