



MINUTES FOR THE AUK BOARD MEETING
HELD AT THE IBIS HOTEL, BIRMINGHAM
on 12 July 2017 STARTING AT 09:00.

PRESENT:

Chris Crossland (“CC”) (Chairman)
Mike Wigley (“MW”)
Martin Foley (“MF”)
John Sabine (“JS”)
Dave Minter (“DM”)
Graeme Provan (“GP”)
Peter Lewis (“PL”)

IN ATTENDANCE:

Richard Jennings (“RJ”) (in part)

APOLOGIES

Paul Salmons (“PS”)
Ged Lennox (“GL”)
John Ward (“JW”)

1. Opening

The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, the Chairman declared the meeting open.

2. Declarations of interest

None.

3. Minutes of previous meetings

Board Meeting – 19 April 2017

Approved

4. Matters arising from minutes of previous meetings

4.1 Brevet Card Income Query

CC referred members to his report.

He and PL were finding it difficult to reconcile the figures. CC will investigate further with the assistance of Nigel Armstrong and in particular will look at the possible of impact of sundry items such as thank you certificates, badges etc.

Action Point: CC to investigate and report

4.2 Incidents Report

GP referred members to his report.

PL would like to see a lock built in to the System Refresh to ensure that organisers make a nil return or file a report.

Action Point: GP to produce a version of his report for Arrivee

4.3 Insurance

GP reported that the insurance policy was due for renewal in August.

Action Point: GP to speak to broker

4.4 Reunion 2017

GP referred to his report. The Reunion will be held over the weekend of the 24/25 November.

Action Point: GP to contact Reunion organisers to ensure the event is publicised in the next edition of Arrivee.

4.5 Approval of Policies

It was agreed that this should be deferred to the next meeting following further research into the need for an anti-doping policy/statement

Action Point: GP to research anti-doping requirements for NGB status.

5. Business

5.1 FD Director Post

CC confirmed that Paul Salmons had tendered his resignation as FD.

CC noted that PS had made an important contribution to the development of AUK with his financial expertise and his input on strategic thinking.

PS had offered to deal with the preparation and presentation of this year's annual accounts.

Nigel Armstrong will deal with payments.

GP will approve CC's expenses until such time as the post is filled.

Action Point: CC to advertise post

5.2 Honoraria

CC referred members to the Remuneration Committee's report.

It was resolved to approve the report and the recommendations contained within it.

5.3 Affiliations

CTT:

CC reported that he had received a request for AUK to affiliate with CTT.

It was generally felt that AUK should support CTT and that whilst AUK organised non-competitive events it supported cycling generally and had a close association with the Mersey 24.

There was no question of AUK permitting its organisers to arrange TT events under AUK's banner.

It was therefore resolved to approve the proposed affiliation to CTT

Action Point: GP to arrange affiliation.

UAF:

DM noted the history of the divergence of ACP and UAF. He believed that there was a place and demand for UAF audax style brevets in addition to the ACP randonneur style brevets currently organised by AUK.

Some alterations would be needed within the Appendices to the Regulations.

New procedures for organising UAF brevets will be required but organisers will be appointed using the existing system under the Calendar Events Secretary's authority.

DM hopes that the inaugural first UAF brevet will be a 200k event in the second half of 2018.

It was resolved to approve the organisation of brevets under UAF rules in principle pending formal approval by UAF

Action Points:

(a) DM to contact UAF to arrange approval and produce a draft procedure for organisers and advice for road captains.

(b) CC to draft appropriate Appendix to the Regulations and arrange for the integration of UAF events into the calendar.

Ride with GPS

CC had received a request from a member to arrange a club subscription to ridewithgps.com as a member benefit.

CC believed this might be something suitable for a cycling club with a small membership and a small number of rides compared to AUK. However, the high workload involved in managing a library of over 500 calendar events (and numerous permanent events) with files that were often changed at very short notice would inevitably mean that there was a certainty of unreliability.

PL wanted to avoid using third party software over which we have no control for something so important. He believes that the System Refresh may contain a better solution.

It was resolved not to subscribe

Action Point: CC to reply to member with the Board's decision

5.4 Management Accounts

It was agreed to defer this to FD's report.

5.5 IT Update

RJ joined the meeting and referred members to his report.

RJ noted that there were now a number of delegates who were heavily involved in the project.

Having identified a preferred supplier, they were now at the stage where they were ready to ask that supplier to tender for the work. RJ had produced a range of costs for the supplier initiation work and asked for approval of the proposed upper limit of £[redacted for commercial reasons pending appointment of supplier].

It was resolved to approve expenditure (in addition to the existing approvals) up to a maximum of £[redacted for commercial reasons pending appointment of supplier].

Miranda Smith ("MS") has produced a range of personae to ensure that the website will appeal to as wide a spectrum of potential users as possible. RJ explained that this was now the preferred method of informing the design and functionality of a website.

The Board was happy with the work that MS was doing on the personae.

6. Reports

6.1 Chair

CC referred to the various reports that he had tabled at the meeting.

He advised that an organiser was on the verge of having AUK's first Audax Club Parisien 600km Super Randonnee Permanent event approved.

Action Point: CC to draft appropriate Appendix to the Regulations and make the necessary arrangements with ACP's contact for the International Super Randonnees

6.2 General Secretary

GP referred to his report.

It was resolved that the 2016/17 AGM should be held in Birmingham on the 10th February 2018.

6.3 Finance Director

CC referred members to the report.

MF queried the lack of expenses in the accounts and CC will investigate further.

GP noted that with PS's resignation, it might be necessary to appoint additional signatories on the bank mandates.

6.4 Calendar Events Secretary

MF tabled his report.

He reported that LEL was proceeding well and that he had stepped in as the controller at Edinburgh.

He noted that the National 400 had been a huge success with an early sell out which suggested that numbers may have to be increased for future editions.

He also reported that there would be at least two 1000k events in the calendar for next year. DM believed that the 1000k event starting in Essex would be very popular with its location and the fact it was being held in a PBP pre-qualifying year. He felt that AUK should offer the organisers as much support as possible to ensure that the event was a success with sufficient volunteers and other resources.

Action Point: MF to contact the organiser of the 1000k Essex event to discuss how AUK can assist with supporting the event.

6.5 Permanent Events Secretary

JW was not present.

6.6 Events Services

PL referred to his report.

PL had drafted an article for Arrivee about the bespoke system for AAA.

6.7 Membership

MW referred to his report.

MW reported that membership had reached a record high of 7076.

He requested formal approval of his proposals for the System Refresh.

It was resolved to approve MW's proposals with the following amendments regarding personal information requested from members:

DOB: day optional, month and year mandatory

Gender: Male, Female or not declared

6.8 Communications

GL was not present.

7. Meeting Dates

11 October 2017

10 January 2018

8. Any other business

Registered Office

It was resolved to change the registered office of the Company to Whitelands, Terling Road, Hatfield Peverel, Essex CM3 2AG with effect from the 1st September 2017.

AUK Forum

It was resolved to approve MF's proposals for altering the message boards on the forum as set out in his report.

Membership Secretary

MW noted that his post was due for re-election at the forthcoming AGM. He did not intend to stand.

Action Point: MW to advertise the post

9. Closure

There being no further business the Chairman declared the meeting closed at 2.10pm.

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Chair

..... 2017

Addendum – Strategy Meeting

Strategy Meeting

CC expressed some reservations about the new meeting arrangements but it was generally agreed to continue with the separation between business and strategy for the time being.

Rather than produce verbatim minutes of what was a free discussion about strategy, it was agreed to publish a report of what topics had been discussed and of any conclusions that had been reached. Where matters required input from the membership at large, appropriate steps would be taken.

Honoraria

Action Point: Board members to consider possible distinctions between voluntary areas, areas of expertise and areas for outsourcing, and report back to the next meeting.

New Articles of Association

All members (including juniors) should have the right to vote

To retain the provision that membership is open to persons of good will

Post of LRM/ACP director to be removed from the list as no longer applicable, the post now being associated with the Chair.

Allow for the due date for membership subscriptions to be altered to a rolling date in the future

Look at splitting Regulations into technical and administrative sections and see how that impacts drafting the Articles