

## **AUK General Secretary – Board Meeting Report 12 July 2017**

### **General**

Thankfully, the increase in the number of events seems to bear an inverse proportion to the amount of queries and problems that cross my desk.

### **Insurance**

No incidents reported.

The additional premium in respect of LEL was paid last week. Our usual broker is on annual leave until the 12<sup>th</sup> of July but I will check that everything is in place when he returns.

One of our members has submitted an article for Arrivee on insurance. This has been sent to the broker but I am still awaiting his final sign off.

### **Governance**

Following the discussion at the last board meeting, I have been working (somewhat sporadically due to work pressures) on a new set of Articles of Association.

The discussion about the future structure of AUK has not really moved on since the last meeting but the Remuneration Committee report does actually provide some useful starting points for that discussion and I hope to be able to make some progress on this matter before the next meeting.

We did look at some policies during the last board meeting and these ought to be approved formally and posted on to the website.

### **Health and Safety**

I have completed my review of the incident reports received over a 12 month period. The review has been submitted along with this report. Deadlines permitting, I will send a version of the report for the next issue of Arrivee.

The new system for electronic submission of serious incidents appears to be working well and I am generally receiving reports within a few days at most of the event.

### **Annual Reunion**

The most likely date for this event is the weekend of the 24<sup>th</sup>/25<sup>th</sup> November at Llandrinod Wells. I am in contact with Paul and Mark and I am aiming for them to include the appropriate details in the next issue of Arrivee.

### **AGM**

The next AGM will be held under the same procedure as the last as we will not have adopted the new Articles prior to the AGM.

I will need some further details on the proposed publication dates of Arrivee. The Autumn edition goes to all members and therefore needs to include the notice of AGM and the invitation to apply for a postal pack (two members took this option last year).

This will either need to tie in with our meeting on the 11<sup>th</sup> of October or we will have to hold a teleconference meeting at the appropriate time.

We also need to consider the date of the AGM. We have a board meeting on the 10<sup>th</sup> January and, again, this will need to tie in with the key notice dates for the AGM. The equivalent date to last year would be the 10<sup>th</sup> February. One of the lessons learned from the 15/16 AGM was that the days lost around the festive period had a real impact on the notice deadlines. The 10<sup>th</sup> is also the first day of half term in many counties. I will aim to produce some sample deadline timetables for the board meeting if not before.