MINUTES OF THE AUK BOARD MEETING HELD AT THE IBIS HOTEL, BIRMINGHAM on 9 December 2015 STARTING AT 09:00.

1. To record those present and accept apologies for absence.
    a. Attending: Chris Boulton (CB), Chris Crossland (CC), John Sabine (JS), John Ward (JW), Martin Foley (MF), Mike Wigley (MW), Peter Lewis (PL), Paul Salmons (PSal), Paul Stewart (PSt)
    b. Apologies for absence: Ged Lennox (GL)
    c. Members attending as observers: Gary Hocking (GH), Dave Minter (DM)

The Chair welcomed the observers to the meeting, noting this was the first occasion for quite some time that a BM had in attendance members not directly involved with the Board Meeting agenda. He summarised guidance for observers on how the meeting would be conducted, including respecting the confidentiality of the meeting. Where the meeting agenda touched on confidential matters/matters relating to individual members, any observers would be asked to withdraw. Observers would only be able to address the meeting at the invitation of the Chair.

DM indicated that with regard to confidentiality he would report on the meeting as he saw fit. The observers were asked to withdraw whilst the Board considered this.

The Board concluded that if observers failed to respect the guidelines offered, then Board Meetings might have to become closed sessions.

The Observes returned and CC noted that the guidelines had been explained, and it was hoped that they would be respected.

2. Approve Minutes of the Board Meeting held at Birmingham on Oct 7, 2015

A reference to Chris Boulton as 'Steve' was corrected. The minutes were approved as a true and accurate record.

3. Matters Arising from BM 1 & 27 Jul
    a. LEL Service Level Agreement (CC/PSal)

CC reported this had been delayed by work in association with the AGM & Reunion and would be progressed hereon. Action CC/PSal

    b. Creative Commons License (MF/PSt)

PS reported that the Creative Commons logo would be applied to website content (branding and event materials). MF said this would be included in the next newsletter to organizers.

    c. Website (PL): See Item 6

    d. AUK 40th Anniversary Coffee Mugs for Reunion (CC)

CC reported the mugs had been produced and distributed at the website, and a small quantity remained available.

    e. Event KPIs for Financial and other reports (CC)

CC reported that Francis Cooke had populated the speadsheet discussed at the last meeting with KPIs for the five years up to . The next stage was to make them AUKweb web pages with an administration user

interface. Event data now being collected included DNF, DNS, and DNx, which could give us greater knowledge of the details, should begin to be available soon in greater quantity for possible incorporation into the spreadsheets.

f. Promoting Perms as scheduled events / Unsolicited marketing emails (MF/JW)

The Board confirmed that whilst 'group perms' were encouraged and might be listed in the AUK event schedule when such functionality is available it was intended that they should be informal events and not marketed as 'calendar' events'. The use of unsolicited marketing emails to members was also a cause for concern. MF reported that he had contacted the member concerned, and his organiser level had been downgraded. No response had been received to date.

g. Validation tools for mandatory routing (PL)

See item 6

4. AGM and Reunion Review (See Secretary's report)

PSt presented his report on the AGM, documented thorough the Secretary's report.

PST noted that he had organized the AGM & Annual Reunion for the last two years and he was stepping down from that role. Paul Rainbow has offered to organize Reunion 2017 in conjunction with his club, Audax Club Bristol, and this was agreed with thanks to all concerned.

PSt reported the development of the balloting process had generally been well received, with a 40-page Annual Report and the Annual Accounts circulated to members with the ballot and through the AUK websites, and the ERS ballot on the voting website including full descriptions of the resolution with each ballot vote. The problem remains that relatively few members were engaging with the process of developing resolutions and further efforts were required to ensure members were able to make informed decisions. PSt suggested that it might be appropriate to make the forum more publicly accessible so that it becomes a more popular destination where all aspects of AUK activities might be promoted and discussed, with visitors and members having appropriate levels of access. It was envisaged this would be part of the function of the new website once it was established.

A change this year was that ballots were only distributed to members who provided emails or had requested to opt in for a printed postal ballot. Notices to Members regarding this and the opt-in forms were published through Arrivee and the AUK Websites. In practice only 3 members 'opted in' for a printed postal ballot and about 750 members without an email address did not receive a ballot

The move to drop automatic post out of printed ballots was driven by cost. The effective cost per vote cast by printed ballot posted voter at AGM2014 being ~£25. For comparison, the costs for ERS services this year were approx. 38p for all registered voters and in the region of £4.56 per vote cast].

[Secretary's note: in 2014 about 1200 printed ballots were sent out, including ~200 for whom we had duplicate email addresses (family members) and another~ 200 for whom email failed (bounced) because the email addresses were incorrect. This year emails to family members with duplicate addresses were sent to the email account listed and ~150 emails failed. These were not followed up as it was deemed the member's responsibility to provide a correct and current email address.]

MW noted that most of the members who had not supplied an email address were either family members or longer established members; most new members supplied an email address.

CC noted that the reduction in voting members from ~550 in 2014 to ~460 in 2015 appeared to be attributable to members who had not provided an email address not opting in for a printed ballot. PSt

noted that a way forward might be to run the voting process directly through the AUK website, thereby removing the requirement for an email address/printed ballot entirely. The downside of this approach is that the members would not enjoy the assurance of independence offered by the vote being managed by a separate organisation, Electoral Reform Services. ERS had served us well and is the country's premier provider of voting services, but clearly there were costs and drawbacks as well as advantages to their service. PSt said he would continue to run Notices to Members to encourage all to register an email address, this likely being a requirement for registration on to a new AUK website.

GH said that, speaking as an ordinary member, he had found the process of voting through ERS very effective but that a physical AGM with members attending was important.

PSt noted that the resolution to amend AUK Articles to allow the AGM to be scheduled at another time had been approved, and we needed to consider the impact of holding the AGM outside the Annual Reunion as we could expect fewer members would attend. As noted in his report, this supported the introduction of full proxy voting whereby members can nominate others to speak and vote on their behalf at general meetings, which is also a requirement of Company Law. CB agreed to produce a separate briefing paper for the Board laying out the implications and potential issues.

The scheduling of the next AGM was discussed. Nominally if we proceed with a 'Spring AGM' the next such would be in March 2017. The (newly amended) articles refer to a requirement for an AGM each calendar year, normally between November and March). CC noted there was precedent for a gap greater than a calendar year between AGMs.
[Chair's post-meeting note for information: There was a gap of about thirteen and a half months between the 2004 AGM held in November 2004, and the 2005 AGM, held in January 2006. However the regulations then in force were different from now, specifying then that the AGM should take place in the last weekend of November unless otherwise determined by the Committee.]

The schedule for the AGM also has an impact on financial reporting. We also need to consider how best to make use of Arrivee as part of the process of engaging 'offline' members.

Action: PSt/PSal to draw up a schedule for the next AGM
Action: CB to produce briefing paper on proxy voting

5. AUK Strategy Committee (CB, MF, PSal, PSt)

CB presented feedback from the post-AGM meeting, which he regarded as being a beneficial exercise. ~75% of those attending the AGM took part in the meeting which lasted about an hour.

The meeting was to get feedback on what 'AUK was for'. CB summarized the feedback from the meeting as being that we should focus on 'long distance cycling' whilst there were no calls for dropping Brevet Populaire, AAA, Mile Eater, etc.

Members would also like to raise the profile of Audax so that it is more widely known in the cycling community. PSt noted that he been contacted by Cycling Weekly who were starting up a 'what's on next week' column and would include his January event. He noted some concern as historically the event attracts ~100 riders but last year that number doubled. It was assumed this was because of PBP and he had anticipated numbers would fall back. Larger numbers represent a challenge both for the organising team and for the controls, especially where commercial controls are used. As events grow inevitably costs, org workload and rider expectations will increase; this is something to be monitored. Given the CW listing would occur the week before the event occurred its impact should be measurable. John Sabine noted that Cycling Plus had included a 6-page article on PBP. JW had observed an increase in Tandem Club membership following a CTC magazine article about tandems that was accompanied by an advert for the

Tandem Club, indicating a link between a supportive article and an appropriate advertisement in the same issue.

Regarding the 'Health of AUK', the feedback was this should reflect the number the number of riding members rather than the number of members overall, there being a large percentage of non-riding members.

PSal was interested in understanding better why riders did not join AUK. MW noted that CTC members had no financial interest in joining.

GH asked what the aim of growth/promoting AUK is.

CB said that cycling is growing generally. As a regulatory body, if we want to support our sport then we need to maintain its position in the market otherwise it will simply be subsumed into sportives.

GH said this brought us back to the question of what AUK is 'for'.

PSt reported his view that AUK was a regulatory body and a club. As a regulatory body, AUK's role was to provide a service, i.e., to organize the validation of rides completed to recognized 'Audax' standards. As a club, AUK was an organization for riders who share the ethos of Audax as a non-competitive and non-commercial form of organized long distance cycling. CC noted that AUK was also a Limited Company under whose legal framework and protection these activities are delivered. JW approved this as a simple summary of AUK's role, and this was agreed by the meeting.

GH asked about the change of emphasis in the mission statement (from CB's Strategy paper), which dropped the reference to 300km events and above. CC said that the mission statement from 2012 came from a time when 300km and longer events were in decline and were intended to be the subject of special focus, and this trend had been reversed. ~~PST~~ PSt noted the focus on events within the ACP and LRM frameworks, i.e., of 200, 300, 400, 600 km. and longer events.

GH asked about the large proportion of members only riding BP events.

The meeting discussed that emphasising one group above another inevitably disappointed one of them, and that whilst some members felt that (for example) BP events 'consumed AUK resources' this simply was not the case. AUK had the capacity to support all of these events and that far from detracting from longer distance events, shorter distance events supported longer distance events by generating volume and income for AUK and event organisers, as well as providing a 'gateway' to and from longer distances.

In the context of the strategy/mission statement, this might be described as AUK promoting long distance events according to the ACP/internationally recognized standards of 2, 3, 4, 600 and longer distances, and shorter distances as a gateway towards and away from such longer distances.

As next steps, CB will review the strategy document in the light of feedback received and work on a costed business plan, and progress a report on the work to date and the post AGM meeting with GL for inclusion the January Arrivee. PSt noted that he proposed to draft a report addressing democratic/governance processes and issues arising for Arrivee, and it was agreed these should be progressed as two separate reports/articles.

Action: CB to progress Strategy development
Action CB/PSt to progress articles for Arrivee/January

6. Website Sub-Committee (JS, MW, PSal, PSt)
    a. Website

For the benefit of all, PL gave a summary of the history to date on the new website project:

- During 3Q2014, Danial Webb (Publicity and Publications Director) advanced a project with Invent Partners to develop a 'magazine' website. A framework was developed based on Invent Partners' DotAdmin Content Management System.

- During 1Q2015 DW stood down form the Board to focus on LEL2017. At the March Board Meeting, PL offered to maintain momentum on the project by porting over content.

- PL demonstrated the website at the Sept Board Meeting and it was decided to launch under the Audax.UK domain. This subsequently stalled due to technical problems with SSL support and concerns raised regarding the layout and content.

- PL recognizes his personal investment in the project and the advantages and shortfalls of the current product both from the choice of platform (Invent Partners/DotAdmin) and Website Content/Layout.

- Members have been recruited to act as (Magazine) website editors but this cannot be progressed until current issues are resolved.

The Board concluded that the website was not ready for launch but struggled in finding a way to progress the project. GL as the newly appointed Comms Director has a key role and has started working on a new Comms strategy but this did not immediately cover the Invent Partners website. CC noted he had been in contact with GL who was unable to attend today for personal reasons. However, GL had indicated that he would be holding a meeting with a team of developers

The Board noted that the website was not just the magazine website but would be extended to become a much larger system, a replacement for AUK web and other functions (Shop, DIY Perms, Routing, etc.). In this the choice of platform and partner was key. Attempts to develop this project had stalled because of a lack of focused resource with an understanding of the overall requirements able to take the project forward.

PSt suggested the need was for an IT Director at Board level to oversee AUK IT projects overall, and offered the AUK Finance and Accounts arrangements as a model, with the IT Director setting strategy and reporting to the Board, and working with delegates/others who undertake day to day operations. This 'separation of powers/duties' ensured that the FD does not get bogged down in operational matters, and the same should apply to IT. The IT Director role should not be involved in development and operations.

It was noted that the Board has the power to create an IT Director position and appoint to the position, or to appoint a Delegate to the role pro-tem. The current IT team headed by Francis Cooke reports to the Chair. This approach was adopted following the resignation of the previous Systems Manager in 2014 and had worked well since in maintaining the current service. However, whilst the current service is reliable it cannot readily be developed further to add any major new functionality, and we need to move on.

PSt noted that he had looked at drafting a new Statement of Requirements/Project Plan but that the task was simply too large and was incompatible with his role as Secretary. PSal said he was interested in the long term process and that we needed an appropriately experienced person to drive this, and that it might be easier to recruit a new Secretary than an IT director with the requisite understanding of AUK requirements.

It was agreed a new subgroup would be formed including GL to progress the project.

Action: CC

b. RouteValidator

At the previous Board Meeting PL had agreed to liaise with the author of gpxeditor.com, a web based routing planning website, in order to explore the possibilities for a tool to support the validation of mandatory routing.

This had resulted in a prototype web based tool that allows two gpx tracks to be compared, with the operator having the ability to specify levels of tolerance (divergences) and the tool highlighting and displaying the points of divergence on a map, and enabling the user to step through them. Whilst this was developed in the context of mandatory routes, it was also relevant for advisory routes, DIYs, and GPS validation of traditional perms.

PL has produced a road map document and draft workflows including this tool in conjunction with ValidateGPX, the current gpx validation tool used by the DIY orgs that checks the integrity of the GPX track, reports in elevation and climbing (for AAA), and allows the track to be 'topped and tailed', i.e., to report on subsets of the track as might be required. The road map shows how enhancements might be added incrementally, up to and including creation of an AUK-owned route creation tool, should that be thought appropriate.

The system only supported gpx files but could be extended to include other formats. The author had raised a proposal to develop the system in its current form to production state for a total of £1800 incl. VAT.

JW noted the need for a simple system that the DIY organisers and others could use.

PSt said the basic functionality of the RouteValidator prototype could be achieved simply by overlay and inspection of the two tracks using existing tools, and to make the tool effective we should look to include the ValidateGPX functionality into RouteValidator directly. From the prototype it appeared the required functional elements were present and it seemed reasonable to expect this would be readily achievable. PSt also suggested provision should be made for passing parameters (via the URL?) rather than by the online user driven interface only. These two enhancements would immediately facilitate integration of the system with other tool sets used by DIY orgs, enable ValidateGPX to be retired and enable much simpler/value added work flows to be developed.

This approach was discussed and agreed. PL will liaise with the developer and users in order to revise the proposal with a view to commission, while PSt/MF will work together to define the requirements relevant to the DIY organiser function

Action PL, PSt/MF as appropriate

7. Officers Reports

a. Chair

CC reported that he had submitted several ACP Brevet 5000 award claims on behalf of members. In processing the newly resurrected 100,000km awards he had missed one member who had had a break in membership and so had a new membership number. This was being corrected and a trophy was being organised for him. Trophies not collected by members at the Reunion had been dispatched by post and a couple of other replacements ordered as required. He was in the process of updating the engravings for the now retired Cups and Trophies prior to their being sent for display at the National Cycling Museum.

Regarding the 100,000km award, PSt asked to clarify the name. He suggested it should be the Brevet 100,000 as it was a multi-season award, Randonneur awards being for single season awards (Ultra

Randonneur is for achieving 10 * 1 Season, i.e., activities within a season). It was agreed that for the Brevet 100,000, a 365km Arrow would count as 3 points/300km.

CC said he had some appointments of delegates for consideration, and the observers retired.

Trophy Secretary: Mike Lane had asked to be considered as Awards Secretary, a delegate position to the Chair responsible for drawing up lists of awards, ordering awards, etc. CC had shared relevant materials with him to that effect as well as discussing the post in detail. He would continue to mentor Mike in the role, and the appointment was approved.

Mile Eater Secretary: The current secretary is standing down after several years in post and an advert had been placed in Arrivee to recruit a replacement. One application had been received and the applicant had provided some notes on how the scheme might be developed, including thoughts on new ranges of medals and badges. CC noted that the current stock had been replenished at considerable expense in 2011-12 and that we now held stock valued at about £1000 which would meet our needs for far beyond the foreseeable future. This would inevitably preclude most of the possibility of introducing new and related awards. CC would relay this to the applicant as this might impact their desire to proceed. CC was authorised to make the appointment if the applicant were minded to proceed in a manner consistent with the current scheme and awards that would not cause undue expense.

Non-Exec Directors: CC noted the comments at the AGM regarding the appointment of a 3rd Non Exec Director, a letter from DM's proposer, and other opinions expressed by members in various places and formats.

CC noted that DM's proposer had said DM had a good knowledge of Audax which, it appeared to imply, the current Board lacked or would benefit from, and was worried about the long term future of Audax.

PL noted the putative vacancy for an IT Director

CB noted that the Board could appoint another non-exec and if it was not skill based then the next logical choice was the next person on the list of those proposed for election.

JW said that he felt that the current arrangement of executive directors and two non-executives provided the right balance of proportion and number consistent with efficient and effective governance. CC observed that whilst we had previously appointed three non-execs, we went to two quite quickly, as Lucy was obliged to drop out for personal reasons quite soon after appointment. He noted that it was still possible to appoint delegates who could act at Board level in an advisory capacity, adducing the putative IT Director as a possibility for such a position, but that this facility had been little used in the past.

CB said that he felt the floating number of Directors is inherently wrong and referenced Institute of Directors guidelines regarding the election of Directors, and noted that to change this would require a revision of Articles, but would have the effect, if approved, of restoring the democratic deficit that IoD recommendations would suggest has taken place. The ability to appoint delegates in an appropriate capacity should be used, rather than an ability to appoint directors, something that should be reserved for filling vacancies temporarily until election could take place.

CC said that we took the best decisions available at the time regarding Board composition, in the interests of AUK, and that had been overwhelmingly backed by members. He was concerned that all present and participating at Board Meetings with important executive or non-executive roles should have equal status as Directors. However, he recognised CB's very salient point about the diminution of democracy that had occurred.

PSt said that he felt that the status of Board Delegate was undervalued in that the views of those attending would be respected, otherwise why appoint them?

JS said the Delegates might be present because of their skills and contribution but Directors remained legally responsible. We generally take decisions by consensus rather than vote.

Overall, it was agreed that there was no need or requirement to appoint a third non-executive director at this time, but acknowledged that there may be a need to address the democratic deficit identified by amending the Articles of Association to specify the exact number of Non-Executive Director positions.

MW noted that he had two delegate roles being advertised, for RRTY Secretary and an Enrolments delegate, and would report back as appropriate.

PL asked whether the Honorarium Committee would continue to function, as he has received an enquiry from a delegate regarding the possible payment of an honorarium. CC noted that it was the intention, as previously advised, that the committee would continue its work.

Action: CC

The observers returned.

CC advised that Mike Lane had applied for and been appointed as Awards Secretary, a delegate role to the Chair. A member had applied for the role of Mile Eater Secretary and made suggestions regarding the operations of the scheme. The Chair had been authorised to discuss this with the member and if agreement was reached to make the appointment.

He noted that in response to queries and points raised at the Annual General Meeting, in a letter from DM's proposer, and from other correspondence, the Board had reviewed its policy on non-executive directors and had confirmed the decision to ask for nominations for two non-executive directors, and that there was no intention to appoint a third.

b. Secretary

PSt said he had nothing further to report.

c. Finance Director (Report submitted)

PSal reviewed the monies on account, placing £100k on deposit with Santander for one year, spreading the accounts between banks to reduce risk. This left £100k in cash and a further £40k on deposit maturing in February, which would leave adequate access to cash. JS asked if AUK was eligible for deposit protection schemes. PSal said he would find out. GH said this was his area of expertise and yes, up to £75k. Accordingly the £40k on deposit will be moved when it matures.

Opening the account with Santander meant that we now had access to a Santander current account which might be used for AUK activities if the current restructuring of the Lloyds accounts fails to give the expected benefits (of delegated access).

d. Events Secretary (Report Submitted)

MF noted that in his report reported that he had attempted to analyze changes in event organising bodies, and had noted the growth in 'trendy hipster' organizations which had doubled.

Regarding Mandatory routing for calendar events, he had received no such requests apart from one, from himself, which reflected an interest in developing an 'off road' Audax for which advisory routing was impractical. The events team had reviewed the question of how such routes might be enforced and

concluded with the rest of the audaxing world that the way forward was through honesty and the secret controls (actual or implied). GPS Calendars with mandatory routes were not on the horizon as they were deemed too complex to administer. Advisory routing would remain the default option.

MF noted that the donations to Steve Abraham's 1YTT fund were ongoing but faltering. The 1YTT finance contact had resigned and we awaited advice from the 1YTT Crew Chief, on the details of the replacement bank account to which funds should be directed. The current donation total was about £3200. When the scheme ends the outstanding donations recorded will be paid in full and AUK will look to recoup funds as they are paid through by organisers.

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e. Permanent Events Secretary

JW reported that the number of validations was consistent with the time of year.

f. Events Services Director

PL reported that the validation secretaries were planning to stand down at some point but hoped that the reorganisation of bank accounts and provision of on-line organisers' returns would relieve the situation. CC asked if there are any prospective new validation secretaries. PL said that he could effectively manage self-validated events but that validation of other events was more time consuming. PL would not advertise for replacements until S&K had given notice.

The transfer of Brevet Card production to Oliver Iles had been very successful.

GL was reviewing the new badge designs as there was concern regarding the size of some lettering on some of them.

He had discovered that the Derek Shuttleworth Trophy for Fixed Wheel riders (male and female) was not (had never?) been formally listed as an AUK award, something he was correcting. CC noted that it was or had been available in some places but not others at different times.

PL circulated samples of the new yellow 40th Anniversary ~~Super~~ Randonneur badge.

PL also noted the need for a merchandise 'shop' integrated into the Invent Partners website. PSt noted again the need for interim solutions and that there were a wide range of 'webshop' services that could be deployed directly. PL said he did not think they would be suitable as we required a solution with 'distributed warehousing', i.e., support for multiple sellers. PSt asked if Invent Partners had a DotAdmin 'shop module' suitable for this and PL said whilst they certainly had other e-commerce implementations he didn't know whether they had anything immediately suitable. PSt said there were various techniques for addressing this. PSal noted he had experience of situations where separate shops were implemented in a manner which meant the user was unaware they were visiting different websites.

g. Membership Secretary (Report Submitted)

MW advised he had nothing to report until today but discovered an organiser had blanked out his address with the consequence that members would be unable to enter his events by post. MF said this was not allowed and would follow up.

CC noted that a large number of members had left last year though a larger number had joined. He wondered if this might be related to PBP or to some other cause. PSt/PSal asked if it was possible to follow up to find out why members were not renewing.

Action: MW

h. Communications (Report submitted via CC)

CC reported that GL was looking at Arrivee and other artwork. GL was concerned that Arrivee was our largest spend and would like to improve it to make greater use/value of the product. He was also actively looking at website development.

8. Any Other Business

a) PSt has produced some AUK 'Buffs'. They are currently listed through a personal website and social media, and proposed they be listed on the AUK website.

b) PL had noted the proliferation of 'AUK' websites, with many organizers and officials having personal sites. With his support MW had moved the RRTY materials onto AUKweb. It is hoped that the AAA materials can similarly be transferred.

c) JW and PSt indicated they would move materials related to Perms and DIY perms across from personal sites.

Action: JW/PSt

d) The 40x40 award (40th anniversary Brevet 4000) needs to be promoted. PL to follow up with GL.

Action: PL

e) PSal had some AUK jerseys bought as samples for sale at the Reunion at discount to dispose of and suggested they be offered to other members on the same basis. He also suggested Board Members should endeavor to wear AUK apparel to 'Represent the Brand'. The most flexible way of doing that was through the gilet which could be worn over club kit, as it had a 'see through' back panel and proposed they be offered to Board Members at the same discount. This would be administered through the FD's office.

Action: PSal

f) DM asked what reasons had been given for staying with two non-executive Directors. CC said this would be made public when the draft minutes of the meeting became available. DM asked what the vote had been on this matter and asked who had voted in favour of this and who against. The Chair noted that the decision had been made by consensus and that there had been no call for a vote. DM noted that in future, he had no intention of entering any events organised by members of the Board.

g) The date of the next Annual Reunion was set for the W/E 19/20 November

h) The dates of the Next Board Meetings were reviewed. PSal proposed a schedule based around the quarterly financial reporting schedule.

(i) Q1 Sept to Nov - meet early Jan
(ii) Q2 Dec to Feb meet end March 30/3
(iii) Q3 March to May meet end June 30/6
(iv) Q4 June to August meet early October as this year 5/10

Other relevant dates are the final dates for Official updates and Delivery to home dates for Arrivee, which Sheila Simpson advised as being:

(i) 8th Jan, 29th Jan
(ii) 8th April, 29th April
(iii) 8th Jul, 29th July
(iv) 7th Oct, 7th Nov

The dates for the next Board meetings are listed in item 9.

9. Dates of next meetings:

Wed, 23rd March 2015
Wed, 29th June 2015
Wed, 5th October 2015